



## St Thomas More Playgroup

### Transition Policy

**'Children's social, emotional and educational needs are central to any transition between one setting and another'** EYFS Enabling Environments, The Wider Context.

As an Ofsted Registered ChildCare setting working to the Early Years Foundation Stage, staff are very aware of the need to support both children and their families during the transition from one setting to another. This could be a child settling into the playgroup itself or leaving the playgroup to attend full daycare or to start pre-school/ school.

During the first week of term, parents/carers will be encouraged to stay with their child during session times. Parents/carers will be invited to join the children in activities, in hope this will help soothe and calm any apprehensions your child may have. This is optional and the time you stay will depend on how your child settles. Staff will be available to help ease with this settling in period. Staff are very aware of how difficult this can be for both the child and parent. Please speak to staff regarding any concerns you may have.

Staff will discuss any transitions with parents/carers in advance and plan how we can support their child to make the change. This may involve reading books about starting school, visiting the school, talking with them and listening to their concerns. We can link activities to the transition and offer emotional support when needed. Staff can help them to develop personal care skills so they can be independent in the new setting, for example putting on their own clothes/shoes, going to the toilet unaided etc.

The playgroup team feel very strongly about working in partnership with other settings to ensure a smooth transition. We are more than happy for a member of staff to visit our setting to meet/observe your child or discuss transition with staff. Staff will provide parents with development records on their child and complete a written EYFS Progress Summary that can with your permission, then be shared with the new setting. This will aid continuity of care and support for the child.

If you have any concerns regarding this policy then please do not hesitate to contact me.

EYFS Links: Assessment, Information and Records

Date of Policy: September 2018

Date of Review: September 2019